

Summary of IHC Board decisions from October 2008 - Present

The results are organized in six tables of related subject manner. This table is updated periodically by the Club Secretary from the IHC Board Meeting minutes. If you have a question regarding any board decision, please contact either the Club Secretary or the Club President (see “Contact Us” page on the website).

Awards	New awards Presentations Volunteers
Board	Composition Duties of members Meeting times
Hikes	Departure rules Disclaimer Dogs Mall Hikes New member hikes Release Schedules Signup sheet Social event conflicts Tracking miles
Membership	Application Background checks Dues Revoking and suspending
Miscellaneous	Advertising Collaboration Social events
Rules, Finance and Legal	Constitution Finance - Audits Finance - Not for profit status Insurance Privacy

AWARDS

Subject Topic	Copy from the minutes	Date of Meeting
Awards – Club Service Award	Barb Strite proposed and Narcissio Povinelli seconded a new policy motion: The Board of Directors may award the Club Service award to any member(s) they feel deserves special recognition for their service to the Club during the Club year. Any board member may propose a resolution to recognize a member, which must be approved by a majority of the Board. Winners of the award will receive the same recognition as other Achievement Award winners. The Board approved the motion by a vote of 12 to 0.	2016 Nov
Awards - new	A proposal for a new Achievement award for the most members recruited in a year was approved by the Board.	2015 Aug
Awards - Presentations	Ed Wright revisited a prior discussion concerning whether to eliminate the spring General Assembly and present awards at the Christmas party. Mary Williams made a motion to do so, Jan Stevens seconded. All board members present voted in favor.	2011 Aug
Awards - Volunteer recognition	Ron had been asked to create a plan to award IHC members for their volunteerism. His suggestions are as follow: <ul style="list-style-type: none"> • Volunteer activities to include club authorized events such as trail maintenance and club service events • 12 hours in club calendar year to qualify • form created by Ron C for members to log volunteer hours that can be put on IHC website and downloaded 	2010 May

BOARD

Subject Topic	Copy from the minutes	Date of Meeting
Board - Composition webmaster	Tim Braun moved that webmaster be a separate appointed board position. Ron Craig seconded, and the motion passed.	2010 Oct
Board - Composition; member replacement	After referring to the Constitution, the board determined that vacancies on the board are to be appointed by the President.	2011 Jan
Board - Composition	John Gaebler made a motion to create a new appointed Board position entitled "Club Historian" and to ask Mary Ann Layman to accept the appointment. The motion was seconded and approved by all present.	2013 Nov
Board - Duties of members	The Board approved a motion to make the Club Treasurer the contact person for insurance.	2015 June
Board - Duties of members	Mervyn Cohen proposed and Mike Khalil seconded a motion. <i>“The duties of the Publicity Director of the Indianapolis Hiking club will no longer include “Provide displays and names of people to assist Club participation in invitations from outside organizations (health fairs, speaker requests). Participation in such events will now require the Board to approve</i>	2017 July

	<i>and organize the event.”</i> The Board approved the motion by a vote of 14 to zero.	
Board - meeting times	Following discussion Jean Ballinger moved that the board meetings be held on the 3 rd Tuesday of each month. Rick Braun seconded; approved by all board members present.	2012 May

HIKES

Subject Topic	Copy from the minutes	Date of Meeting
Hikes - Departure Rules	For all future hikes, guided or self-guided, hiking members and guests should depart from the starting location and at the same time.	2009 August
Hikes -Departure rules; start time	Ed Wright wished to place a statement at the top of the monthly schedule: "The leader should not allow hikers to depart before the posted start time." The motion was seconded by Kathy Oguss and unanimously approved by the board.	2013 April
Hikes - Disclaimer	Hike Schedule. Have a common winter weather hike disclaimer instead of having the disclaimer scattered throughout the hikes.	2008 Nov
Hikes - Dogs	Canine Hike - Susan suggests that the hike be combined with an already existing hike - Mutt Strut scheduled for April 10, 2010 by the Humane Society of Indianapolis at the Indianapolis Motor Speedway. Votes were sought for putting this hike on the schedule. Motion was made by Mary to accept the hike as recommended, seconded by Ron C, and approved by all board members present.	2010 February
Hikes - Dogs	<p>Aug Because of new requests for hikes with dogs, the board discussed the issue. At the end of the discussion the Board unanimously voted not to sponsor such events because of liability issues. Richard Braun agreed to contact our insurance carrier for their opinion on the excess-liability incurred if the club were to sponsor such events.</p> <p>Sept. Rick Braun reported we had had a response from our liability insurance carrier about coverage. The carrier responded that they saw no problem as long as each pet owner signed a release that the owner would be solely responsible for any injury or misadventure caused by their pet.</p> <p>Oct. Susan Roberts gave a presentation on having dog hikes. She has offered to lead a dog hike in December. Susan and Ed Wright will work on a consent form that all hikers with a dog will sign. The form will have a signature line and will say that the owner accepts responsibility for the dog and that the dog has been vaccinated against rabies.</p> <p>The hike description will also say that all dogs: must be on a 6 foot or less non-retractable leash, owners must be responsible for picking up after their pet and that the hike leader shall have the authority to ask any participant and their dog to leave the hike if the dog becomes aggressive toward other dogs or hikers.</p> <p>Motion was made by Jeff Edmonson to ask Susan to do a test dog hike and to provide criteria. After first hike, evaluate the experience and determine if we want to add more hikes or cease. Kathy Oguss seconded; approved by all Board members present.</p> <p>Dec 2013. Susan Roberts reported that the scheduled dog hike in December was poorly attended due to inclement weather. Only 2 dogs attended. This was not an adequate trial. Susan is interested in leading another dog hike. The Board will continue to review the dog hikes.</p> <p>March 2014 2nd Dog Hike Evaluation Mary Williams led the dog hike for</p>	2013 Aug Sept ,Oct, Dec and March 2014

	Susan Robertson on Sunday, March 9. Mary reported that it went very well. There 14 people and 12 dogs. Four guests attended.	
Hikes - Dogs	Ed Wright proposed and Chuck Turner seconded a motion <i>“The Board resolve that pet hikes be permitted subject to the following conditions. The leader will ensure that all pet owners sign the liability release on the pet hike attendance record (this is attached to the minutes) and follow the rules outlined on the form, including, all pets must have a valid rabies tag, pets must be leashed and the leader has the authority to dismiss any misbehaving pets.”</i> The Board approved the motion by a vote of 13 – 0.	2016 April
Hikes - Mall	Jean recommended that limits should be set for self-guided mall walks: having participants doing as many miles as they want between a fixed number of hours or time.	2009 Feb
Hikes -Mall hikes mileage	Mall Hikes: Change the wording in the schedule to indicate the start time and the maximum number of miles that can be achieved, e.g., the hike will be a 12 mile hike with shorter options. Jane Hilaire moved that option #4 be adopted and that the mileage officer should strike any mileage exceeding the limit of the hike; Ron Craig seconded; the motion passed 11 - 1.	2011 Dec
Hikes - New member hikes	Jean Ballinger raised for discussion the concept of a shorter (e.g. one hour) newcomer hike to be incorporated in the schedule periodically to accommodate those who may want to experience the hiking club activity without jumping directly into a 5-6 mile initial hike. The Board agreed that such a hike made sense and should be included in the schedule.	2009 April
Hikes - release	Board members agreed to continue to include the release on the hike sign-up sheets and the reading of the release before hikes.	2011 May
Hikes - Revoking membership. A Precedent	After giving IHC board members all the details, it was motioned by Jeff that IHC revokes this individual's membership. Ron seconded. Voted in favor by all present.	2009 March and April
Hikes - schedules	Ed Wright proposed and Chuck Turner seconded ; <i>If there are errors identified in the hiking schedule after its distribution, the Pathfinder may correct these using electronic media such as the Club web site, yahoo groups and facebook.</i>	June 2016
Hikes - Signup sheet	Ed Wright proposed that the hike sign-up sheet be changed to an electronically modified version; that it include the actual name of the hike; that the statement attesting that the leader has read the release be removed. Motion approved.	2011 March
Hikes - social event conflicts	The policy of the club has been that no hikes be scheduled during Club sanctioned events (picnic, General Assembly and Christmas party.) After discussion, the board concurred with this policy and feels that it is consistent with past policy.	2011 May
Hikes - social event conflicts	Motion to okay hikes during club social events was made by John Gaebler, seconded by Katy Smith and approved by all present.	2013 Nov
Hikes - tracking mileage	Regarding tracking mileage, after a long discussion, the Board approved the policy of allowing members to sign up to not track mileage when they renew their membership on a yearly basis	2015 May
Hikes - tracking mileage	Phil Smith proposed and Phil Coons seconded a motion” <i>The online, web based, Hiking Club mileage record be placed on the Hiking Club website. Any Club member can opt out of having their mileage displayed. They can also opt out of having their mileage recorded.</i>	2016 April

	<p>The Board approved the motion by a vote of 13 – 0. Phil Smith proposed and the Board approved a decision to cease tracking guest/non member miles</p>	2016 August
Hikes - tracking mileage	<p>Chuck Turner proposed and Mike Khalil seconded a motion: <i>All hiking club members will have their hiking mileage tracked unless they write 0 miles next to their name on the hike sign in sheet. New member application and annual club renewal forms will not provide an option to opt out of having miles tracked.</i> The Board approved the motion by a vote of 12 to 0</p>	2017 Feb
Hikes - tracking mileage	<p>Mike Khalil proposed and Jackie King seconded a motion. <i>The Indianapolis Hiking Club will no longer track miles of minor children of hiking club members</i> The Board approved the motion by a vote of 14 to 0</p>	2017 July

MEMBERSHIP

Subject Topic	Copy from the minutes	Date of Meeting
Membership - Application	<p>Mary suggested all new membership applications eliminate the signature of a current member.</p> <p>Ed motioned, Joe seconded and the board approved of Mary's change.</p>	2010 July
Membership - Background check	<p>Mary Williams reported that conducting criminal background checks on all new member applicants has become very difficult since the website changes frequently. After discussion Ron Higdon moved that the application form continue to state that the club has the right to run background checks, but the checks be done on a "red flag" basis if and when a board member has a particular concern regarding the applicant. Approved by the Board.</p>	2010 Oct
Membership - dues	<p>Discussion was held about allowing long term members to be dues free. But the large number of long term members, and their reliance on monthly mailings led to the <i>defeat</i> of the suggestion.</p> <p>John Gaebler proposed and the Board approved. Elimination of the \$10 new member fee and the \$10 former member reinstatement fee; reduce dues by 1/2 for new members who join after May 1.</p>	2012 Dec 2016 August
Membership- Revoking and suspendng	<p>Suspension of Privileges</p> <p>Evidence was presented that an individual submitted more miles on a self-guided hike (on 5 separate occasions) than were reasonably possible (if club rules were followed), when it was noted they signed in at another hike 2 hours later. Previous discussions had been held with this individual reminding them that miles hiked prior to the announced start of a hike would not be counted. The majority of the Board voted to suspend this individual from their duties as a hike leader for the remainder of the club year.</p>	2014 March

MISCELLANEOUS

Subject Topic	Copy from the minutes	Date of Meeting
Miscellaneous – Advertising - promotion of commercial products	<p>Phil Smith proposed and Jackie King seconded a motion.</p> <p><i>The Indianapolis Hiking Club does not endorse or promote specific products.</i></p> <p>The Board approved the motion by a vote of 15 to zero.</p>	2017 March
Miscellaneous – Advertising. Use of the roster of club members	<p>Phil Smith proposed and Rita Elsner seconded a motion.</p> <p><i>The use of the information in the roster of active hiking club members for commercial or personal solicitations and the conversion of directory information to digital media is strictly prohibited.</i></p> <p>The Board approved the motion by a vote of 15 to zero.</p>	2017 March
Miscellaneous - Advertising - Club Logo usage	<p>The Resolution to require Board Approval for the use of the Club Logo in media outside that of the club was approved by all board members present.</p>	2012 Oct
Miscellaneous - Advertising on club website	<p>The placement of advertisements on the Indianapolis Hiking Club Web Site was discussed. The majority of members present were not in favor of the practice.</p>	2012 Nov
Miscellaneous - Advertising , Facebook	<p>The trial period of the FaceBook Site was ended, and it will become a permanent activity of the club; approved by all board members present.</p>	2012 Oct
Miscellaneous - Advertising Twitter	<p>Shannon Bennett discussed the options of creating/editing a LinkedIn account for contacting the medical community and/or creating a twitter account. Karen Zimmerman made a motion to have Shannon set up a club twitter account</p>	2013 May
Miscellaneous - Collaboration	<p>Jeff Edmondson wants to sign a partnership agreement with the City of Indianapolis, PhysicalFitness Group, to help provide opportunity for exercise to Indianapolis area adults. (A hikeschedule will be provided. No fees required.)</p> <p>The board members present approved pending favorable legal and liability review.</p> <p>The contract with the City of Indianapolis "Top 10 by 2025" was reviewed by Charlie Burnett. It was recommended we review how to opt out,; be clear what we offer on hikes, and no one under 18 be allowed to participate; approved by all board member present.</p>	2012 Oct and Nov
Miscellaneous - Collaboration, Community participation	<p>Meals on Wheels asked if the hiking club would be willing to sign up to deliver meals. Kathy Oguss made a motion that the club doesn't participate officially. All voted in favor of the motion.</p>	2014 May
Miscellaneous - Social events. Holiday Party	<ul style="list-style-type: none"> • Sue suggests that calls be made to certain members for donation for food such as deviled eggs. • Ed suggests that the club provides more meat. 	2008 Oct
Miscellaneous - Social events; Dec party	<p>Whether to change the name of the December party from "Christmas Party" to "Holiday Party."</p> <p>Board Resolution: Rick Braun moved to continue to call the December party the "Christmas Party", Jan Stevens seconded. The motion passed, 15 -1.</p>	2011 July
Miscellaneous -	<p>Mike Khalil proposed and Phil Smith seconded a motion.</p>	2017 July

Social events; Dec party	The Indianapolis Hiking Club annual December gathering will be called the "Annual Awards Banquet" The Board approved the motion by a vote of 14 to 0	
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RULES

Subject Topic	Copy from the minutes	Date of Meeting
Rules - Constitution	<p>The complete <u>Revised Constitution Review</u> document will be put in the Secretary's file for future reference. Several proposed changes were brought up for discussion:</p> <p>Article IV Board members agreed that elected and appointed officers "will have an equal vote in any business coming before the Board. "</p> <p>Article V Section 2 Board members agreed that any reference to a 2 year term for the Vice President would be removed from the Constitution. Instead the intention for the Vice President to serve 2 years will be included in the separate "Duties of the Board of Directors" document.</p> <p>Article VII The board agreed that the Spring General Assembly will be eliminated, with the September General Assembly being retained for the election of officers. Additional General Assembly meetings can be scheduled at the discretion of the Board.</p> <p>By-laws Section 2 The board agreed to eliminate the statement that fees are reduced after April 1, leaving that as a Board decision to be made each year.</p> <p>By-laws Sections Remove any mention of voting by secret ballot.</p> <p>The motion was made by Carol Radke to rewrite the Constitution as presented with the changes proposed by the Board. Jan Stevens seconded. The motion was approved by all board members present.</p>	2011 May
Rules - Finance Audit	<p>Mary Ann updated the board that Tom Kapostasy completed an audit on the club's finances. Items 1-11 of Tom's recommendations were discussed and accepted with the exception of item #4, using a postage meter. See separate document.</p>	2009 November
Rules - Finance Audit	<p>Audit Report Ed Wright suggested that we save the Board meeting minutes and the bi monthly Financial report in the Archives section of the website, rather than copying them for next year's Audit Committee. A motion was made, seconded and approved by all present to begin saving the minutes and financial reports on the website,</p>	2013 Nov
Rules - Finance Audit	<p>Phil Smith proposed and Mike Khalil seconded a motion <i>The president or his designee will review the original IHC bank statements and check register every quarter as part of the quarter financial report. This review will include an audit of expenses approved by the IHC Board during the past quarter as compared to the check register and original bank statements from that quarter. The president will report the results of this audit during the quarter financial report to the IHC Board at the next regularly-scheduled Board meeting following the end of the quarter.</i></p> <p>The Board approved the motion by a vote of 13 – 0.</p>	2016 April
Rules - Financial, not for profit status	<p>Mary Ann brought up for discussion an item which had been presented to her by Tom Kapostasy regarding Non Profit 50(4). Mary Ann offered facts and information. It is decided by IHC board members that the club does not need to pursue it at this time.</p>	2010 May
Rules - Insurance for Board	<p>Jean Ballinger made a motion to authorize an expenditure of up to \$2,000 for the purchase of general liability insurance and directors and officers liability</p>	2011 Aug and Oct

	insurance. Jeff Edmondson seconded, all Board members present voted in favor. Rick Braun reported that the club has bought directors and officers, general liability, and auto insurance from MI Insurance. The total cost was \$1,715 annually.	
Rules - Privacy	Jeff Edmondson made the following motion: 1) Use no last names on photos posted on electronic media. 2) Do not put addresses or phone numbers of members in the schedule. Exclusions would include contact information for hike leaders and board members. 3) Add to the membership renewal form the statement from the new member application form regarding members' privacy. Moved to change wording on the member renewal form to "I/we accept that depictions of members pictures of Club hikes and events may appear on club sponsored internet sites" instead of "may appear on the Club website.") This statement would also be included on new member applications.	2012 July and Aug
Rules - privacy	Jane Hilaire moved that only one category of DO NOT PUBLISH membership should be established for the club, and persons electing to belong to that category would receive no badges and have no mileage reported. The motion was seconded by Ed Wright, and approved by all board members present.	2012 Nov