The Indianapolis Hiking Club

www.indyhike.org

INCIDENT REPORT

Hike leaders are requested to contact a member of the Board of Directors as soon a practical following any incident that occurs on a hike or other Club sponsored event that may concern the leader. This may include an accident, injury, possible crime or property damage. The Board member may ask the leader or anyone else involved in the incident to complete an Incident Report to capture information about the incident while it is still fresh in their minds.

Hike Name (or event name) _____

Date of incident _____ Hike leader's name_____

Narrative: Please describe the circumstances that initiated the concern as well as any follow-up action that was initiated (continue on back of form if necessary).

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Please provide the names and contact information of individuals (Club members or not) involved or who witnessed the incident or anyone who may be able to provide additional information concerning the incident, which prompted this report to be completed.

Name	Reason Listed	Phone number	Email address

_____ _____ _____

Signature of person completing this report Phone number /email date

Please send completed form to the President of the Indianapolis Hiking Club.